



# Lake Ozark Fire Protection District

## Job Announcement

### *Deputy Chief – Training*

#### **Position Summary:**

The Lake Ozark Fire Protection District seeks qualified candidates for the Deputy Chief of Training position. This role is crucial in overseeing the development, implementation, and management of training and professional development programs for all fire district personnel. The Deputy Chief ensures that staff are well-trained, certified, and prepared to perform their duties safely and effectively. This position collaborates closely with the Fire Chief and other command staff to support the district's mission, vision, and goals. Salary range \$107,000-\$123,000, based on experience, education, and certifications.

#### **Essential Duties and Responsibilities:**

- Develop, implement, and manage comprehensive training programs for all fire district personnel.
- Ensure all training programs meet or exceed local, state, and federal standards and regulations.
- Develop, maintain and evaluate content based on district SOGs and policies, utilizing online learning and direct delivery methods.
- Coordinate and conduct regular training sessions, drills, and exercises to maintain and improve staff proficiency.
- Coordinate and conduct mutual aid training programs with Lake area partners.
- Oversee all staff certification and recertification processes.
- Develop, maintain and evaluate professional development programs to enhance employee career growth and skills.
- Identify training needs with other command staff and develop appropriate solutions.
- Maintain accurate records of all training activities, certifications, and professional development initiatives.
- Prepare and manage the budget for training and professional development activities.
- Represent the Lake Ozark Fire Protection District at training and professional development meetings, conferences, and seminars.
- Oversee training center facilities maintenance and coordinate with district personnel to resolve repairs and maintenance.
- Prepare specifications for various equipment related to training operations for competitive bidding.
- Stay current with industry best practices, emerging trends, and new technologies in fire service training and professional development.
- Represent the Fire District at various organizational meetings and civic events to promote safety, health issues, and community engagement.

#### **Qualifications:**

- Minimum of 7 years of progressively responsible experience in the fire service, including significant experience in training and professional development.
- Bachelor's or Master's in Fire Science, Emergency Management, Public Administration, or a related field (Preferred).
- Fire Officer I & Fire Officer II (preferred)
- Missouri Paramedic License or EMT certification (or eligible for reciprocity)

- NIMS 100, 200, 300, 400, 700, and 800 certifications.
- Missouri Firefighter I and II certifications.
- CPR/BLS certification.
- Valid driver's license with a clean driving record.
- Certification as a Fire Service Instructor I by the State of Missouri or through reciprocity. Fire Service Instructor II certification must be obtained within six months of hire and maintained throughout employment.
- NFPA 1403 Live Fire Instructor certification must be obtained within one year of hire.

**Physical Requirements:**

- Ability to perform physically demanding tasks in various environmental conditions.
- Capable of wearing personal protective equipment and participating in hands-on training exercises.
- Ability to lift and carry heavy equipment and materials as necessary.
- Must pass a pre-employment drug screen and pre-employment physical or have a valid physical meeting the requirements in NFPA 1582 within 1-year preceding hire date.

**Work Environment:**

- Primarily office-based with frequent travel to training sites and other locations as required.
- May be required to work evenings, weekends, and holidays as necessary.

**Application Process:**

The application deadline is 5 P.M., May 16, 2025. Apply by using the online employment opportunity portal located here– [www.lofpd.com/dctraining](http://www.lofpd.com/dctraining)

Don't hesitate to contact Deputy Chief Vaughn ([rvaughn@lofpd.com](mailto:rvaughn@lofpd.com)) or Michelle Kauten ([mkauten@lofpd.com](mailto:mkauten@lofpd.com)) (573)365-3380 for any questions regarding the position.